



# L.I. To type and design a printable document

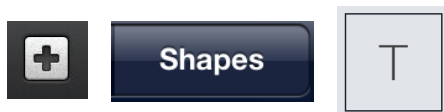
① Open a new *Keynote* presentation



② Create a poster on one slide:

**Good**

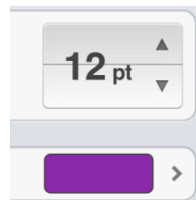
✓ **Text boxes**



*double-tap to type*



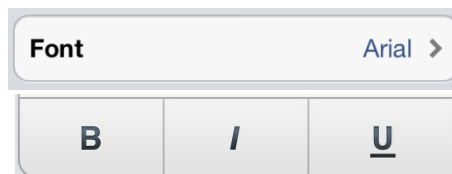
**Text size**  
or **colour**



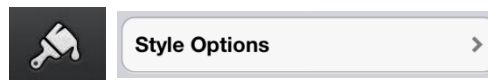
✓  **images**  
*rotate/re-size*

**Great**

✓ **Text style**



✓ Put **borders** or  
**effects** on images



**Super**

✓ **Correct spelling mistakes**  
Mondy

✓ Change the  
**page background**

✓ Change the **fill**  
and **border colour**  
of text boxes